

# **OLG DESKING AND TABLE**

Care Instructions

# **Annual Check**

At least every 12 months, ensure all the mounting screws attaching desk/table tops, drawer runners and door hinges are tightened firmly.

# **Top Care**

Desks and workstations are supplied standard with melamine tops. Clean tops regularly by wiping them down with a damp cloth and a general purpose cleaner/detergent. For best results use streak free glass cleaner.

Stain and Mark Removal

- Stubborn marks or stains apply Handy Andy or diluted Janola (1 part to 3 parts water), then wipe down with a warm damp cloth.
- Smearing, finger marks, marking from cold or hot dishes, stickiness apply 1 or 2 applications of acetone (available at pharmacies) and wipe over with dry cloth.
- Felt pen or dry marker use methylated spirits or acetone
- Paint use acetone or thinners (from a paint shop)
- Glue contact type use Ados Solvent N (from a paint shop)

Follow on with streak free glass cleaner to remove any residues.

### Frame Care

Keep themelamineplastic and metal components of your table clean by wiping them down with a damp cloth and a general purpose cleaner/detergent. For best results use streak free glass cleaner.

### **End of Life**

For end of life options, please visit our website http://www.olgoffice.com/page/about-us/3/

