

# Desking & Storage Systems

## Care and Maintenance

**Annual Check** At least every 12 months, ensure all the mounting screws attaching desk/table tops, drawer runners and door hinges are tightened firmly.

**Surface Care** Ekosystem desks and tables are supplied standard with melamine tops. Clean tops regularly by wiping them down with a damp cloth and a general purpose cleaner/detergent. For best results use streak free glass cleaner.

### Stain and Mark Removal

- Stubborn marks or stains - apply Handy Andy or diluted Janola (1 part to 3 parts water), then wipe down with a warm damp cloth
- Smearing, finger marks, marking from cold or hot dishes, stickiness - apply 1 or 2 applications of acetone (available at pharmacies) and wipe over with dry cloth
- Felt pen or dry marker - use methylated spirits or acetone
- Paint - use acetone or thinners (from a paint shop)
- Glue - contact type - use Ados Solvent N (from a paint shop)

Follow on with streak free glass cleaner to remove any residues.

**Frame Care** Keep the melamine frame of your table or desk clean by wiping them down with a damp cloth and a general purpose cleaner/detergent. For best results use streak free glass cleaner.

**Drawer Runners & Hinges** The drawer runners & hinges are lubricated during manufacturing and should not need additional lubrication during the life of the product. If drawers or doors becomes difficult to operate, contact your local OLG dealer for resolution.

**Locks** To ensure proper function, occasionally cycle the key through the lock. Doing so will keep the assembly properly lubricated. If debris becomes trapped in the slot, compressed air or a penetrating lubricant (e.g. WD-40®) will help free the debris.

**End of Life** For end of life options, please visit our website  
<https://www.olgoffice.com/page/about-us/>

